

# Office of the Attorney General of Guam

## REQUEST FOR PROPOSALS RFP Number: OAG-RFP-002-2020

ABSENT PARENT AUTOMATED SYSTEM INFORMATION (APASI)  
ADABAS/NATURAL LEGACY MIGRATION PROFESSIONAL SERVICES

**\*COVER SHEET\***

**AMENDMENT #4**



**January 7, 2021**

**590 S. Marine Corps Drive  
ITC Building, Suite 901  
Tamuning, Guam 96913-3537**

**RFP Number: OAG-RFP-002-2020**  
**ABSENT PARENT AUTOMATED SYSTEM INFORMATION (APASI)**  
**ADABAS/NATURAL LEGACY MIGRATION PROFESSIONAL SERVICES**

**THE FOLLOWING AMENDMENTS HAVE BEEN MADE TO RFP NUMBER  
OAG-RFP-002-20:**

1. The *Request for Proposal* is hereby **amended** to **change** the following deadline for Submission of RFP Proposal within the timeline table in *Section 1* of the RFP, as follows:

Section 1 – Request for Proposal (RFP Timeline)

**1.1 – TABLE TIMELINE**

<b><u>FROM DATE</u></b>	<b><u>TO DATE</u></b>	<b><u>ACTIVITY</u></b>	<b><u>TIME</u></b>
<b>1/15/2021</b>	<b>1/29/2021</b>	<b>Deadline for Submission of RFP Proposal</b>	<b>3:00 PM Chamorro</b>

2. The *Request for Proposal* is hereby **amended** to **add** a Section 1.2 on page 2 of 126 of the RFP to now read: **Section 1.2 – List of Potential Offerors: The names of entities who submit proposals is confidential Pursuant to GARR (3114) H, however a list of entities who have picked up or downloaded OAG-RFP-002-2020 is available upon request. A request may be made via email to [procurement@oaggam.org](mailto:procurement@oaggam.org).**

3. The *Request for Proposal* is hereby **amended** to **replace** attachment of Appendix A – RFP response Format Schedules in its entirety. (Please see attached **Revised Appendix A**)

4. The *Request for Proposal* is hereby **amended** to **replace** page 21 of 126 of the RFP in its entirety. (Please see attached **Revised Page 21 of 126**)

**-NOTHING ELSE FOLLOWS-**

Acknowledged By: _____ Name (Print & Sign)
Date: _____
Offeror: _____

## **Appendix A RFP Response Format Schedules**

### **Schedule A-1 Mandatory Experience Reference Form**

Offerors must meet the mandatory minimum requirement of having performed Adabas/Natural migrations to a target platform that is compatible with the existing robust APASI operating environment. The OAG must be able to verify the accuracy of the experience with the Offeror's customer by one or more of the following means:

- a) No more than two attempts to contact reference customers via telecon or email;
- b) Review a customer approved Case Study or equivalent public documentation of customer project success;
- c) Review of verifiable customer communication of acceptance of deliverables for a reference project; or
- d) Review of verifiable customer communication to unrelated third parties of Offeror's performance on a reference project.

The result of this evaluation is a pass/fail. In the event the OAG is unable to make contact and confirm the experience, the Offeror's proposal will fail and will not be considered further.

Offeror name and contact information (include phone number & e-mail address)

Customer name and contact information (include corporation/agency name, address, reference contact name, title, address, phone number & e-mail address)

Migration Effort Description

Source System Description (provide hardware / software platform, lines of code, number of screens, number of users, description of system complexity)

Target System Description (provide hardware / software platform, lines of code, number of screens, number of users, description of system complexity)

Schedule (include begin & end dates, and significant milestones)

Result (include use of new system, disposition of the old system, customer & user satisfaction.)

Other Comments

<b>Schedule A-2 APASI Migration Pricing</b>			
		<b>Response Pricing with Synchronized Data Approach to Parallel Operation during Implementation (see RFP Section 2.1.5 Pilot and Statewide Deployment)</b>	<b>Response Pricing with Alternative Approach to Parallel Operation during Implementation (see RFP Section 2.1.5 Pilot and Statewide Deployment)</b>
1	<b>Initial Component Build (may not exceed 5% of total)</b>	\$	\$
2	<b>Development (may not exceed 25% of total)</b>	\$	\$
3	<b>Pilot Implementation (may not exceed 30% of total)</b>	\$	\$
4	<b>Statewide Implementation (may not exceed 30% of total)</b>	\$	\$
5	<b>Acceptance (balance of total cost)</b>	\$	\$
<b>Total</b>		\$	\$

<b>Schedule A-3 APASI Optional Maintenance Pricing (see RFP Section 2.1.5 Final Acceptance Requirements)</b>	
<b>Hourly Maintenance Rate (or other maintenance cost proposal)</b>	\$

**MAILING ADDRESS:** Office of the Attorney General  
Re: RFP No. 002 -2020  
RFP Title: Absent Parent Automated System Information (APASI)  
590 S. Marine Corps Drive  
ITC Building, 9<sup>th</sup> Floor, Suite  
901 Tamuning, Guam 96913

Attention: Procurement Official

#### **2.2.4 – PROPOSAL SUBMISSION FORM**

Each Proposal Package will consist of the Offeror's Technical Submittal with all required forms, complete with original signatures and notarizations where necessary and Offeror's Cost Submittal.

#### **Contents of the Proposal**

Technical Submittal should arrive in a clearly marked and sealed envelope or box that includes one (1) original with original signatures and notarizations where necessary, one (1) digital copy on compact disc or flash drive, and five (5) copies, AND

1. Transmittal Cover Letter. The Transmittal Cover letter must be on the vendor's letterhead, and signed by an individual who is authorized to bind the vendor to all statements in the proposal. The cover letter should contain at a minimum:
  - a. Vendor's identity – the Vendor's location of principal place of business, and place of performance of the contract, as required by 2 GAR, Div. 4 § 3114(f)(1)(H)(i).
  - b. Designation and name, title, and contact information of the vendor's representative for matters relating to the RFP
  - c. An acknowledgment that the vendor has read the RFP and accepts the terms, conditions, and instructions in the RFP
  - d. A statement that the vendor's proposal is valid for a minimum of one hundred eighty (180) days from the submission deadlines contained in the RFP
  - e. Signature of vendor's authorized representative
2. Table of Contents. The separate sections of the proposal shall be numbered sequentially and identified in the table of contents
3. Description of Organization, Key Personnel Qualifications, and Experience. Vendor shall provide the following:
  - a. An executive summary to provide an overview of vendor's organization and what is intended to be provided by vendor.
  - b. A statement regarding vendor's financial condition and confirming that vendor has adequate financial resources to perform the work described in the RFP
  - c. Evidence of experience of performing services related to moving mission-critical legacy business systems, more specifically ADABAS/NATURAL, to contemporary operating platforms.

**REQUEST FOR PROPOSAL – ABSENT PARENT AUTOMATED SYSTEM INFORMATION (APASI)**

**OAG RFP No. 02-2020 Publication Date: September 30, 2020**

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