REQUEST FOR PROPOSALS
RFP Number: OAG-RFP-002-2020

COVER SHEET

Office of the Attorney General of Guam

Amendment No. 001

October 29, 2020

590 S. Marine Corps Drive
ITC Building, Suite 901
Tamuning, Guam 96913-3537

RFP Number: OAG-RFP-002-2020
Amendment No. <u>001</u>

THE FOLLOWING AMENDMENTS HAVE BEEN MADE TO RFP NUMBER OAG-RFP-002-20:

1. The *Request for Proposal* is hereby **<u>amended</u>** to **<u>include</u>** attachments of Appendix A through E.

2. The *Request for Proposal* is hereby **<u>amended</u>** to **<u>change</u>** the following deadlines within the timeline table in *Section 1* of the RFP, as follows:

Section 1 – Request for Proposal (RFP Timeline

1.1 – TABLE TIMELINE

FROM DATE	*TO DATE*	ACTIVITY	TIME
10/30/20	*11/13/20*	Deadline for Submission of Written Questions	5:00 PM Chamorro Standard Time
11/13/20	*11/30/20*	Deadline for Response to Written Questions	5:00 PM Chamorro Standard Time
12/04/20	*12/11/20*	Deadline for Submission of RFP Proposal	3:00 PM Chamorro Standard Time

-NOTHING ELSE FOLLOWS-

Acknowledged By: _____
                             Name (Print & Sign)

Date: _____

Offeror: _____

Appendix A   RFP Response Format Schedules

Schedule A-1 Mandatory Experience Reference Form

Offerors must meet the mandatory minimum requirement of having performed Adabas/Natural migrations to a target platform that is compatible with the existing robust APASI operating environment. The OAG must be able to verify the accuracy of the experience with the Offeror's customer. The result of this evaluation is a pass/fail. The OAG will make two attempts to contact the reference. In the event the OAG is unable to make contact and confirm the experience, the Offeror's proposal will fail and will not be considered further.

Offeror name and contact information (include phone number & e-mail address)

Customer name and contact information (include corporation/agency name, address, reference contact name, title, address, phone number & e-mail address)

Migration Effort Description

Source System Description (provide hardware / software platform, lines of code, number of screens, number of users, description of system complexity)

Target System Description (provide hardware / software platform, lines of code, number of screens, number of users, description of system complexity)

Schedule (include begin & end dates, and significant milestones)

Result (include use of new system, disposition of the old system, customer & user satisfaction.)

Other Comments

Schedule A-2 APASI Migration Pricing		Response Pricing with Synchronized Data Approach to Parallel Operation during Implementation (see RFP Section 3.2.7 Pilot and CSED-wide Deployment)	Response Pricing with Alternative Approach to Parallel Operation during Implementation (see RFP Section 3.2.7 Pilot and CSED-wide Deployment)
1	Initial Component Build (may not exceed 5% of total)	$	$
2	Development (may not exceed 25% of total)	$	$
3	Pilot Implementation (may not exceed 30% of total)	$	$
4	CSED-wide Implementation (may not exceed 30% of total)	$	$
5	Acceptance (balance of total cost)	$	$
Total		$	$

Schedule A-3 APASI Optional Maintenance Pricing (see RFP Section 3.2.9 Final Acceptance and Warranty)	
Hourly Maintenance Rate (or other maintenance cost proposal)	$

Appendix B   Key APASI Application Statistics

The following statistics provide the relative sizing of APASI.

Natural language	
Total non-comment lines of code (as of 4/30/2020)	1,325,533
Total number of Natural objects in codebase (as of 4/30/2020) Breakdown below	7981
Parameter- NSA	783
Copy Code – NCS	256
Global – NSG	6
Helproutines – NSH	152
Local Data Area – NSL	2594
Maps – NSM	1446
Subprograms – NSN	867
Programs – NSP	1640
Subroutines –NSS	237
Total number of Natural programs in codebase (as of 4/30/2020)	1640
Total number of Natural maps in codebase (as of 4/30/2020)	1446
Does APASI use Natural Security?	Yes
Adabas database	
Total number of physical files / data views in APASI	Physical Files – 241 DB55 – 222; DB56 - 19 DDM (NSD) – 330
Total number of data fields in APASI Adabas production database	7201
Total number of projected data fields in normalized relational database	7279
Total number of records in APASI Production database (DB214)	121,697,889
Total number of records in APASI Archive database (DB213)	126,808,410
Does APASI use ADABAS files that are shared with other applications?	Yes
Does APASI use ADABAS security (ADABAS Passwords)?	Yes
Adabas database sizing statistics (approximate)	

DB213 (Prod Archive)	425 gb
DB214 (Prod)	540 gb
Other Miscellaneous Information	
APASI Interfaces (# interfaces / # partners)	165 / 38
Approximate number of user screens used	800
Approximate number of system reports	250
Approximate number of production batch jobs	500

See additional documents within the APASI Procurement Library that provide details regarding the APASI application.

Appendix C   Web Application Network Diagram

CSED WAN DIAGRAM
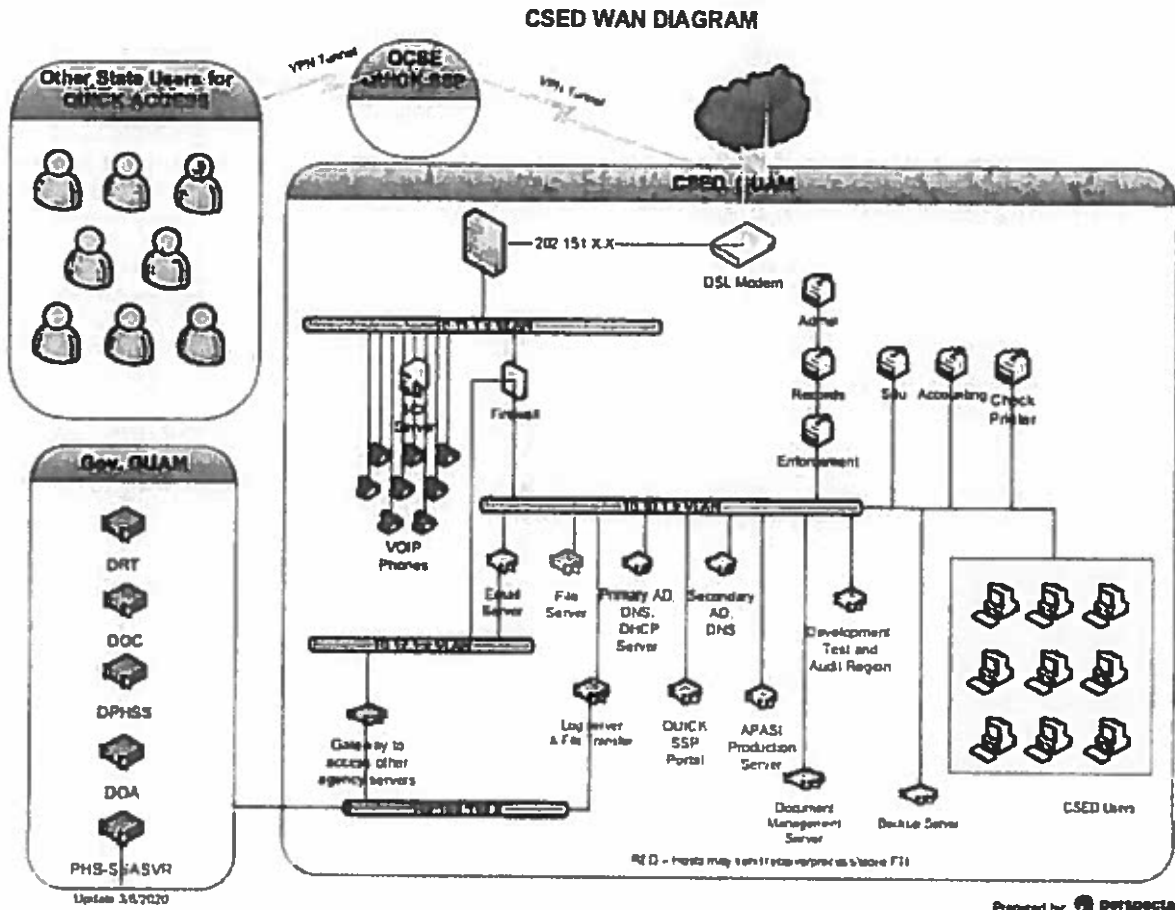
Appendix D   APASI Mainframe Application Environment

Software Environment (mainframe)

- Oracle Solaris 11.4 OS
- ADABAS 6.7
- NATURAL 9.1.1
- PREDICT 8.4.1
- libpng12_0 package for htmldoc
- HTMLDOC 1.8.27
- APACHE 2.4 (to generate only pdf forms and report listing, there is no web application)
- cc compilers
- a2ps packages
- acroread
- IBM PRO 6400 Printer for Check Printing.

Hardware – Servers (mainframe)

- Oracle SPARC S7-2
  - 128 x 4267 MHz SPARC-S7;
  - 2 x 64 GB; 2 x 1.2 TB HDD

Appendix E ACSES Procurement Library

1 Representative APASI Menu Structure

CSEM				CHILD SUPPORT ENFORCEMENT MENU	
	1	CIUM		CASE INITIATION AND UPDATE	
			1.1	APRM	APPLICATION REQUEST MENU
				APRS	APPLICATION REQUEST SELECTION
				APRH	APPLICATION REQUEST HISTORY
	CIUM		1.2	CCRM	CASE CREATION MENU
				RADM	REFERRAL/APPL DATA ENTRY MENU
					INFG	INFORMATION GATHERING
					CEIG	CONFIDENTIAL ESTAB INFO GATHER
					PKLO	PARENTAL KIDNAP/LOCATE ONLY
					QLOC	QUICK LOCATE
				MMEP	MATCH ERROR PROCESSING
	CIUM		1.3	CASM	CASE MENU
				CINF	CASE INFORMATION
				CASC	CASE CLASS CONFIRMATION
				CASD	CASE DIARY
				CMAU	CASE MEMBER ADDITION/UPDATE
				CTPH	CASE TYPE HISTORY
				RINF	RELEASE OF INFORMATION
				CASA	CASE ACTIVITIES
				PAAC	PA ACTION CODE HISTORY
				FHIS	FILE LOCATION HISTORY
				CTZA	CITIZEN'S INQUIRY
				CPRF	CASE PROFILE
	CIUM		1.4	MEMM	MEMBER MENU
				DEMO	MEMBER DEMOGRAPHICS
				ADDH	ADDRESS HISTORY
				EMPD	EMPLOYMENT DETAIL
				EMPH	EMPLOYMENT HISTORY
				MINS	MEMBER INSURANCE
				MCON	MEMBER CONTACTS
				JPRI	JAIL/PRISON/INSTITUTE HISTORY
				ALIS	ALIAS INFORMATION
				PARV	PROPERTY & ASSETS - VEHICLES
				PAFA	PROPERTY & ASSETS - FINANCIAL
				PARE	PROPERTY & ASSETS - REAL ESTAT
				PAPO	PROPERTY & ASSETS - OTHER PROP
				INEX	INCOME AND EXPENSES
				MCAS	MEMBER TO CASE INQUIRY
				DHSH	HUMAN SERVICES HISTORY
				LOCU	LOCATE UPDATE
				DPUS	DEPENDENT PATERNITY UPDATE
				FMVI	FAMILY VIOLENCE INDICATOR UPD
				EIWO	EIWO DFAS DETAIL SCREEN

				Code	Description
				DFAS	EIWO DFAS BROWSE SCREEN
	CIUM	1.5	IUPM		INFORMATION UPDATE MENU
				INFG	INFORMATION GATHERING
				CEIG	CONFIDENTIAL ESTAB INFO GATHER
				VOEL	VERIFICATION OF EMPLMNT LETTER
				PTML	POSTMASTER LETTER
				UNDV	UNDELIVERABLE MAIL
	CIUM	1.6	SRHM		SEARCH SELECTION MENU
				MSCH	MEMBER SEARCH SELECTION
				ESCH	EMPLOYER SEARCH SELECTION
CSEM	2	LOCM	LOCATE		
			LOCA		LOCATE ACTIVITY
			LOCD		LOCATE DIARY
			LOCU		LOCATE UPDATE
	LOCM	2.4	MEMM		MEMBER MENU
				DEMO	MEMBER DEMOGRAPHICS
				ADDH	ADDRESS HISTORY
				EMPD	EMPLOYMENT DETAIL
				EMPH	EMPLOYMENT HISTORY
				MINS	MEMBER INSURANCE
				MCON	MEMBER CONTACTS
				JPRI	JAIL/PRISON/INSTITUTE HISTORY
				ALIS	ALIAS INFORMATION
				PARV	PROPERTY & ASSETS - VEHICLES
				PAFA	PROPERTY & ASSETS - FINANCIAL
				PARE	PROPERTY & ASSETS - REAL ESTAT
				PAPO	PROPERTY & ASSETS - OTHER PROP
				INEX	INCOME AND EXPENSES
				MCAS	MEMBER TO CASE INQUIRY
				DHSH	HUMAN SERVICES HISTORY
				LOCU	LOCATE UPDATE
				DPUS	DEPENDENT PATERNITY UPDATE
				FMVI	FAMILY VIOLENCE INDICATOR UPD
				EIWO	EIWO DFAS DETAIL SCREEN
				DFAS	EIWO DFAS BROWSE SCREEN
	LOCM	2.5	EMPM		EMPLOYER MENU
				ESCH	EMPLOYER SEARCH
				EMNT	EMPLOYER MAINTENANCE
				MSEA	MBR SEARCH BY EMPLOYER ADDR
				POPT	EMPLOYER PAYMMENT OPTIONS
		2.6	EMPH		EMPLOYER HISTORY
			LOSR		LOCATE SOURCES
			LICN		NCP LICENSE INFORMATION
			FCRT		FCR TRANSACTION LISTING
			FPLS		FCR LOCATE/QUERY PROCESSES
CSEM	3	CMGM			CASE MANAGEMENT
	CMGM	3.1	MMSM		MORNING MAIL MENU

					MAIL	MORNING MAIL
					MUOA	USERS' OVERDUE ACTIVITIES
					WUSR	WORKLOAD MGMT SUMMARY BY USER
					WUSD	WORKLOAD MGMT SUMM USER DETAIL
					WFNC	WORKLOAD MGMT BY FUNCTION
		CMGM	3.2	DIAM	DIARIES MENU	
					GEND	GENERAL DIARY
					CASD	CASE DIARY
					LOCD	LOCATE DIARY
					LGLD	LEGAL DIARY
					FNCD	FINANCIAL DIARY
					CORR	CASE CORRESPONDENCE
		CMGM	3 3	SCHM	SCHEDULING MENU	
					GRPS	GROUP SCHEDULING
					LOCS	*LOCATION SCHEDULING*
					WRKS	WORKER SCHEDULING
					WRKI	WORKER CALENDAR INQUIRY
					LCAL	LOCATION CALENDAR INQUIRY
					CASI	SCHED ACTVTS BY CASE INQUIRY
		CMGM	3.4	RPTM	REPORTING MENU	
				3.4.1	CPRM	CASE PROCESSING REPORTS MENU
					PKLR	PARENTAL KIDNAPPING REPORT
					OAMR	*OBLG AFDC/MEDICAID CASE REPORT*
				3.4.2	GOAL	FIELD OFFICE GOALS TABLE MAINT
		CMGM	3.5	FRMM	FORMS MAINTENANCE MENU	
					FMRR	FORMS REPRINT REQUEST
CSEM	4	INTM			INTERSTATE	
				CINT	INTERSTATE CASE INITIATION	
				IATT	INTERSTATE ATTACHMENTS	
				IDRQ	INTERSTATE DATA RQMTS TABLE	
				FIPS	FIPS CODES	
				IDEM	INTERSTATE DEMOGRAPHIC DATA	
				IALL	INTERSTATE ARREARS ALLOCATION	
				IADJ	INTERSTATE RETURNED WARRANTS	
		INTM	4.8	CSNT	CSENET 2000 TRANSACTIONS MENU	
					RQST	REQUEST OF CSENET INFO
					PVSN	PROVISION OF CSENET INFO
					BRCS	BROWSE CSENET TRANSACTIONS
					TRAN	CSENET INFO BY SERIAL NUMBER
					BRTR	BROWSE CSENET BY SERIAL NUMBER	*PF2 NOT WORKING*
CSEM	5	ESTM			ESTABLISHMENT	
				CPRF	CASE PROFILE	
				GEND	GENERAL DIARY	
				PTST	PATERNITY TEST RESULTS	
				PREP	GUIDELINE CHILD SUPPORT PREP	
				CALC	ARREARS CALCULATION	
				LGLA	LEGAL ACTIVITY SELECTION	
		ESTM	5.7	LSCM	LEGAL SCREENS MENU	

CSEM	FINM							
					ITDT	INTERSTATE DISBURSEMENT DETAIL		
					WRSM	WARRANT RECIPIENT SUMMARY		
					WHIS	WARRANT HISTORY		
					DHLD	DISBURSEMENT HOLD SUMMARY		
					PDSM	PAYEE DETAIL SUMMARY SCREEN		
					WCCS	WARRANT CONFIRM CANCEL		
					SDUS	SDU SUPER SCREEN		
					EFTR	EFT FILE REGENERATION		
CSEM	FINM	7.3	ADJM	ADJUSTMENTS PROCESSING MENU				
					CHLD	COLLECTION HOLD SUMMARY		
					RADJ	RECEIPT REVERSAL/REAPPLICATION		
					BADJ	BULK RCPT REVERS/REAPPLICATION		
					RREV	BULK RECEIPT REVERSAL		*needs voucher number to PF2*
					ADJT	CREATE SYSTEM ADJUSTMENT		*X TAKE YOU OUT THE SYSTEM*
					ADJV	ADJUSTMENT MAINTENANCE SCREEN		
CSEM	FINM	7.4	FNQM	FINANCIAL INQUIRY MENU				
					AMTR	AMOUNTS DUE/RECEIPTS		
					MRSM	MONTHLY RECEIPT SUMMARY		
					NCFS	NCP FINANCIAL SUMMARY		
					RPCH	REPAYMENT/RECOUPMENT HISTORY		
					TRNL	FINANCIAL TRANSACTION LOG		
					RCTS	RECEIPT SUMMARY		
					CLIS	COLLECTION LISTING BY CASE		
					SORS	STATEMENT OF RETRO SUPPORT		
CSEM	FINM	7.5	ASTM	ASSISTANCE EXPENDED MENU				
					GRNT	GRANT HISTORY		
CSEM	FINM	7.6	SUPM	SUPPORT ORDER MENU				
			SUPM		SEAM	SUPP ORDER ENTRY/APPROVAL MENU		
							OEUP	SUPPORT ORDER ENTRY/UPDATE
							APVL	SUPPORT ORDER APPROVAL
							TCAU	CAUSE INFORMATION TRANSACTIONS
							TORD	ORDER INFORMATION TRANSACTIONS
							TSPC	SUPP ORDER CHILDREN TRANS
							TOBL	SUPP ORDER OBLIGATIONS TRANS
							TPCR	PAYMENT CREDIT TRANSACTIONS
							TPCS	PAYMENT CREDIT TRANS SUMMARY
							DORD	SUPPORT ORDER DELETION
							TLNK	SUPPORT ORDER LINK OBLIGATIONS
CSEM	FINM	7.7	SUPM		CAUS	CAUSE INFORMATION		
					ORDR	ORDER INFORMATION		
					SUPC	SUPPORT ORDER CHILDREN		
					OBLE	SUPPORT ORDER OBLIGATIONS		
					OBCS	OBLIGATIONS - CAUSE LEVEL		

				PCRE	PAYMENT CREDIT INFORMATION	
				PCRS	PAYMENT CREDIT SUMMARY	
CSEM		FINM	7.8	FNCD	FINANCIAL DIARY	
				FINA	FINANCIAL ACTIVITIES	
				BSUP	BILLING SUPPRESSION REQUEST	
		FINM	7.9	IRSM	FEDERAL/STATE IRS MENU	
				IRSS	IRS SUBMITTAL SUMMARY	
				IRSD	IRS SUBMITTAL DETAIL	
				IROS	IRS OFFSET SUMMARY	
				IROD	IRS OFFSET DETAIL	
				IRSF	IRS FEE TRANSFER	
				IRSL	FOP SUBMITTAL LISTING	
				DRSS	DRT STATISTICS	
				DRTL	DRT SUBMITTAL SUMMARY	
				DRTD	DRT SUBMITTAL DETAIL	
				DROS	DRT COLLECTION SUMMARY	
				DROD	DRT COLLECTION DETAIL	
				EXCL	EXCLUSION INDICATORS	
				STPD	STATE PAYMENTS	
CSEM		FINM	7.10	ACCT	ACCOUNTING MENU	
				IFAC	ACCT INTERFACE ACTIVITIES	
				BANK	BANK RECONCILIATION	
CSEM		FINM	7.11	FDRT	PRODUCE FEDERAL REPORTS	NOTE: PF2 not working
				MGMT	PRODUCE MANAGEMENT REPORTS	
				NDNH	NATIONAL DIR NEW HIRE MENU	
				LIST	W4/QW LIST SCREEN	
				W4DT	W4 DETAIL	
				QWDT	QUARTERLY WAGE DETAIL	
				ENCL	EMPLOYER NON-COMPLIANCE LETTER	
CSEM	8	UTIM		UTILITY		
		UTIM	8.1	SECM	SECURITY MENU	
				USEC	USER SECURITY MAINTENANCE	
				PROF	SECURITY PROFILE MAINTENANCE	
				MOSG	SECURITY GROUP MAINTENANCE	
				MENM	MENU MAINTENANCE	
				REST	RESTART APASI SESSION	
CSEM		UTIM	8.2	SHLM	SHELL SAMPLES MENU	
				1010	EMPLOYEE MAINTENANCE	
				1011	EMPLOYEE INQUIRY	
				1015	EMPLOYEE MAINTENANCE NO SCROLL	
				1016	EMPLOYEE INQUIRY NO SCROLL	
				1020	EMPLOYEES MAINTENANCE	
				1021	EMPLOYEES INQUIRY	
CSEM		UTIM	8.3	RTMM	REFERENCE TABLE MAINT MENU	
				REFM	REFERENCE MASTER MAINTENANCE	
				REFG	GENERIC REFERENCE MAINTENANCE	
CSEM		UTIM		RTMM	8.3.3 FITM	FINANCIAL TABLE REFERENCE MENU
					MESS	BILLING MESSAGES

			8.3.4			
MSLC	MEDICAL SUPPORT LANGUAGE CODES
DULC	DURATION LANGUAGE CODES
ODDC	ORDER DESCRIPTION CODES
RTYP	RECEIPT TYPE CODES
ACTF	ACCOUNTING MAINTENANCE TABLE
TRND	TRANSACTION LOG DESCRIPTION
OCON	ORDER CONDITION CODES
DFBL	DAILY FINANCIAL BALANCES
CSRR	CHILD SUPPORT REVENUE OFFSETS
INTT	*INTEREST RATE TABLE*
BPER	BILLING PERIOD REFERENCE TABLE
BSCD	BILLING SUPPRESSION CODE
PDST	PAYEE DISBURSEMENT STAT CODES
RWRC	RETURN WARRANT REASON CODES
FECD	COURT COST FEES

CSEM	UTIM	RTMM	8.3.4	SCTM	SCHEDULING TABLES MENU
				GRPR	GRP SCHEDULING LOCATION REQMNT
				WRKC	WORKER AVAILABILITY
				SALC	LOCATION AVAILABILITY CALENDAR
				LOCC	LOCATION CODES
				MAST	MASTER CALENDAR

CSEM	UTIM	RTMM	8.3.5	ST1M	SYSTEM TABLE: AAAA - LLLL
				ACGP	ACTIVITY GROUPS
				ACTV	ACTIVITY CODES
				ASTP	ASSET TYPE CODES
				CASN	CASE ASSIGNMENT
				CLAS	CASE CLASSIFICATION
				CLDD	CASELOAD DISTRIBUTION
				CNTD	COUNTY DESIGNATION
				CNTY	COUNTIES
				CORT	CORRESPONDENCE CODES
				CREF	COUNTY, COURT, OFFICE X-REF
				CRTD	COURT DESIGNATION
				CRTT	COURT TABLE
				CSER	CSENET REASON CODES
				CSOD	CHILD SUPPORT OFFICE DIRECTORY
				CSSD	CHILD SUPPORT STAFF DIRECTORY
				CSTP	CASE TYPE CODES
				CTAC	CONTACT TABLE
				CTTP	CONTACT TYPE CODES
				DHSP	DHS PROGRAM TYPE CODES
				ERXF	ERROR RESOLUTION CROSS-REFER
				FDEF	FORM DEFINITION
				FIPS	FIPS CODES
				FLOC	PHYSICAL FOLDER LOCATION
				IECD	INCOME AND EXPENSE CODES
				INTV	INTERVIEW SCHEDULING CODES
				LACD	LEGAL ACTION CODES
				FREQ	FREQUENCY CODES
				LGDS	FINDINGS & ORDER MAINTENANCE
				LSFT	LEGAL STANDARD FORMS TABLE
				BASC	BASIC CHILD SUPPORT OBLIGATION

CSEM	UTIM	RTMM	8.3.6	ST2M	SYSTEM TABLE: MMMM - ZZZZ

			MARS	MARITAL STATUS	Program CMMARSP1 does not exist
			MMAT	MEMBER MATCH MAINTENANCE	
			PSIG	PRIMARY SIG CODES	Program CMPSIGP1 does not exist
			RANK	LOCATE SOURCE RANKINGS	
			REPR	REMOTE PRINTER ID	
			RSLD	RESULT DESCRIPTIONS	
			RSLT	RESULT CODES	
			REAS	REASON CODES	
			STAT	STATE CODES	
			TAXS	TAX PARAMETERS	
			WASN	WORK LOAD ASSIGNMENT	
			RMCR	REMEDY SELECTION CRITERIA	

CSEM   UTIM   8.4   PMMM   PROCESS MONITOR MENU
                                           PMJB   PROGRAM BROWSE
                                           PMJM   PROGRAM MAINTENANCE
                      ERLI   ERRORS LOG INQUIRY
                      TSNI   TRANSACTION SEQUENCE INQUIRY
                      BFRM   BATCH FORMS SUBMISSION
                      GACT   GET ACCOUNT NUMBER
                      ALPH   CASE BREAKOUT BY ALPHA
                      STTS   STATISTICAL SUMMARY

CSEM   9   CVNM   CONVERSION MENU

CSEM	9	CVNM	CONVERSION MENU		
		BLNC	PRECONVERSION BALANCE ADJUST		
		CSDH	OLD SYSTEM DISBURSEMENT HEADER		Program DBCSDHP1 does not exist
		CSDI	OLD SYSTEM DISBURSEMENT INSTR.		Program DBCSDIP1 does not exist
		CSDL	OLD SYSTEM DISBURSEMENT DETAIL		Program DBCSDLP1 does not exist
		CSTA	CONVERSION STATUS		
		CVDE	CASE CONVERSION DELETE		Program ADCVDEP1 does not exist
		IVAC	IVAC CONVERSION		
		TADD	CONVERSION TRANSACTION ADD		Program CVTADDP1 does not exist
		CNDT	CONVERSION DATE		Program CVCNDTP1 does not exist
		SEQN	FIND CONVERSION SEQUENECE NBR		Program FINDTMEM does not exist

CSEM   10   NIVM   NON IV-D MENU
                      NCAS   NON IV-D CASE ENTRY
                      NRCT   NON IV-D RECEIPT ENTRY
                      NADJ   NON IV-D RECEIPT ADJUSTMENT
                      NRCL   NON IV-D RECEIPT LIST (CASE)
                      NRSL   NON IV-D RECEIPT LIST (STATUS)
                      MSCH   MEMBER SEARCH
                      NWML   NON IV-D WARRANT LIST (MEMBER)
                      DNBL   NON IV-D DAILY BALANCE

2   Standard APASI Reports

SCREEN Reports:

Screen	Area / Selection	Reports
MGMT		
	Financial	
		Undistributed Collections Report
		Future Pay Collections
		Open Collection Hold
		Total APASI Collections Report
		Total APASI Collections Report(No Adjusted Records)
		Total APASI Collections Report (Including Distributed
		Total APASI Collections Report (Including Adjt & Rfnd
	Cause Records w/ Related Employer ID's	
	Paternity	
		Paternity Established Report
		Cases W/Dependents Missing Paternity Information
	Employer	
		Employer Aging Report
		Employer Aging Detail Report
	Passport Exclusion Report	
	Cases With Pre-Conversion Order	
		Cases with Pre-Conversion Order (Not PDF)
		Cases with over 3 years (by caseworker)
		Cases with over 3 years (by case-id)
FDRT		
	OCSE-034	
	OCSE-157	
	UDC	
CPRM		
	Parental Kidnapping Report (PKLR)	
FINA	Financial Activity Report	
	State Registry Report	

Daily Batch Reports for SDU:

SL#	Report Title	Report Description	File Name
1	IV-D DEPOSIT VOUCHER COVER	Cover Sheet for IVD Disbursements	print3_YYMMDD_HHMMSS.txt
2	EFT VOUCHER COVER	Cover Sheet for EFT Disbursements	print6_YYMMDD_HHMMSS.txt
3	NON IV-D CHECK REGISTER	Details for Non-IVD Check Disbursements	print1_YYMMDD_HHMMSS.txt
4	CHECK REGISTER	Details for IVD Check Disbursements	print3_YYMMDD_HHMMSS.txt
5	Disbursements JV I/O Report Disbursements JV Error Report	Disbursements Journal Voucher	print4_YYMMDD_HHMMSS.txt
6	EFT REGISTER - IVD & NON-IVD	Details for IV-D and Non-IVD EFT Disbursements	print5_YYMMDD_HHMMSS.txt
7	Input/Output Control Report Error Message Control Report	Check-Write Module I/O Report	print4_YYMMDD_HHMMSS.txt
8	NON IV-D DEPOSIT VOUCHER COVER	Coversheet for Non-IVD Reports	print1_YYMMDD_HHMMSS.txt

Daily CSENet Reports for Enforcement Officers:

SL#	Report Title	Report Description	File Name
1	CSENET INBOUND TRANSACTION REPORT	Incoming CSENet file process report.	print4_YYMMDD_HHMMSS.txt
2	CSENET OUTBOUND TRANSACTION REPORT	Outgoing CSENet file process report.	print4_YYMMDD_HHMMSS.txt
3	INVALID TRANSACTIONS ERROR REPORT	Invalid CSENet file process report.	print4_YYMMDD_HHMMSS.txt

Monthly Reports for Programs/Management:

SL#	Report Title	Report Description	File Name
1	$35.00 FEE REPORT	Monthly $35 Fee report for cases disbursed $500 and above in a fiscal year.	print2_YYMMDD_HHMMSS.txt
2	NCP Billings	Monthly Billings to NCP	BILLING_YYYYMMDD.PDF
3	Case Closure Letter	Monthly Automated Case Closure Letter	GEN_CASE_CLOSURE_LTR_YYYYMMDD.PDF
4	Case Closure Details	Listing of cases for Automated Case Closure Letter	print3_200501_195926
5	Close Cases	List of closed cases for the month	CASES_CLOSED-MMDDYYYY.DAT
6	TANF Check Register	CHECK REGISTER REPORT OF IV-A PAYMENTS	print2_YYMMDDHHMMSS.TXT
7	Monthly OCSE34A	OCSE34A Report	OCSE_034A_REPORT_YYYYMMDD.PDF
8	Monthly Schedule UDC	UDC Report	SCHEDULE_UDC_REPORT_YYYYMMDD.PDF
9	Monthly OCSE 157 Report	OCSE 157 Report	OCSE_157_REPORT_YYYYMMDD.PDF

Quarterly Reports for Programs/Management:

SL#	Report Title	Report Description	File Name
1	Quarterly OCSE34A	OCSE34A Report	OCSE_034A_REPORT_YYYYMMDD.PDF
2	Quarterly Schedule UDC	UDC Report	SCHEDULE_UDC_REPORT_YYYYMMDD.PDF
3	FIDM Out and In Files	Quarterly outgoing and incoming files to and from Banks.	FIDM-outbound-inquiry-YYMMDD.DAT Bank_Name_MMYYYY.TXT

3   APASI Interfaces by Partner – Spreadsheet

SL#	Partner	Interface	Frequency
1	Department of Administration	Outbound Weekly Check Listing	Monday
2	Department of Revenue and Taxation	Outbound DRT Arrears Submittal	Friday
3	ANZ Bank	FIDM Data File (Out and In)	Quarterly
4	Coast 360	FIDM Data File (Out and In)	Quarterly
5	Community First	FIDM Data File (Out and In)	Quarterly

SL#	Process	FROM	TO	Schedule	File and Description
1	Backup	GUAPASIPRO	CSAPASIDEV	19:05 – Daily	Daily database backup and db backup files are transferred to Development/Test server.
2	Reports	GUAPASIPRO	CSLOGSVR	07:05 – Daily 17:05 - Daily	Daily Reports are transferred to the internal web server (REPORT LISTINGS ONLY).
3	CSENet Out	GUAPASIPRO	CSLOGSVR	00:00 – Daily – Batch	**CSENet Outgoing Files** Upload from GUAPASIPRO to CSLOGSVR
4	CSENet Out	CSLOGSVR	DPHSS SSA SERVER	02:00 – Daily – Batch	**CSENet Outgoing Files** Upload from CSLOGSVR to SSASERVER at DPHSS
5	CSENet Out	DPHSS SSA SERVER	CSENET – OCSE	02:15 – Daily – Batch	**CSENet Outgoing Files** Upload to OCSE CSENET Server
6	CSENet IN	DPHSS SSA SERVER	CSLOGSVR	18:00 – Daily – Batch	**CSENet Incoming Files** Download from SSA SERVER to CSLOGSVR
7	CSENet IN	CSLOGSVR	GUAPASIPRO	18:10 – Daily – Batch	**CSENet Incoming Files** Download from CSLOGSVR to GUAPASIPRO
8	W4, FCR, IRS – Out	GUAPASIPRO	CSLOGSVR	03:00 – Daily – Batch	**W4, FCR, IRS, Outgoing Files** Upload from GUAPASIPRO to CSLOGSVR
9	W4, FCR, IRS – Out	CSLOGSVR	DPHSS SSA SERVER	03:15 – Daily – Batch	**W4, FCR, IRS, Outgoing Files** Upload from CSLOGSVR to SSASERVER at DPHSS
10	W4, FCR, IRS – In	DPHSS SSA SERVER	CSLOGSVR	18:00 – Daily – Batch	**W4, FCR, IRS, Incoming Files** Download from DPHSS SSA SERVER to CSLOGSVR
11	W4, FCR, IRS – In	CSLOGSVR	GUAPASIPRO	18:45 – Daily – Batch	**W4, FCR, IRS, Incoming Files** Download from CSLOGSVR to GUAPASIPRO
12	IVA GRANT FILE	DPHSS	Operations Team	26th of every month	CSED should download the monthly grant file before month end. Without this file Operations should not run the month end batch process.

13	DOA Weekly Check List	CSED	DOA	Every Monday	FTP and mail the DOA Weekly check list file to Ken Borja.
14	Local TAX Submittal File	DRT Submittal	DRT	Friday Every Week	Process and send the DRT submittal file, first week of every month.
15	Manual Upload to OCSE	DPHSS	SSA	Every Friday	Login to Cyber Fusion Server and transfer the W4, FCR and IRS Submittal files to SSA.
16	FIDM	GUAPASIPRO	Banks	Quarterly	Send/receive the FIDM file to all Banks.
17	Credit Bureau	GUAPASIPRO	Credit Unions	Every Month	Send/receive the Credit Bureau Files - Stopped
18	IRS Annual Case Load	GUAPASIPRO	OCSE	Annual - Sep 30	IRS ANNUAL CASE LOAD File Submittal
19	ICR Case Load	GUAPASIPRO	OCSE	Annual – April	ICR Submittal
20	Incoming EFT Files	Bank of Guam	GUAPASIPRO	BOG EFT Files – Daily – Online	Download the EFT files from BOG secure website and process online using the script.
21	Outgoing EFT Files	GUAPASIPRO	DOA – Treasurer for Guam	ACH Outgoing files	Copy the files to flash drive after approved from SDU.

5   APASI Daily Batch Jobs Flow

Daily Batch scripts are executed in the below order.

Script Name	Title	Description	Executing	Is Running
CSCO010D	Update / Delete files	THIS SCRIPT UPDATES AND DELETES FILES AT THE START OF BATCH RUN.	Daily	Y
CSCO030D	UPDATE CTRL PROCESS DATE	THIS SCRIPT WILL EXECUTE PGM CO3069P1 TO UPDATE CTRL PROCESS DATE ON THE MASTER RECORD. JOB SHOULD RUN ONLY ONCE PER DAY. IF RUN TWICE, UPDATE MASTER RECORD ON PMJM	Daily	Y
CSDS001D	Update CTRL record with current DATE	UPDATE DB9000P1 CTRL RECORD W/ CURRENT DATE AND NEXT AVAILABLE CHECK NUMBER. PROGRAM WILL NEED CORRECTING BEFORE CHECKS GET TO 191411	Daily	Y
CSCO905D	Control Maintenance	Control Maintenance	Daily	Y
CSCO906D	ERLG Control Maintenance	ERLG Control Maintenance	Daily	Y
CSCM010D	INTERFUNCTIONAL COMMUNICATION	THIS SCRIPT RUNS PGM CM0011P1 - INTERFUNCTIONAL COMMUNICATION. THE PGM PROCESSES ALL RECORDS IN THE IIFC FILE. IIFC TRANSACTIONS ARE SYSTEM EVENTS THAT ARE IDENTIFIED IN ONE SUBSYSTEM BUT HAVE SYSTEM-WIDE IMPLICATIONS (ADDRESS GAIN/LOSS, EMPLOYER GAIN/LOSS, GOOD CAUSE CLAIMED/DENIED/UPHELD, ETC.).	Daily	Y
CSCA010D	CNTY REFS IN SUSP	CNTY REFS IN SUSP	Daily	Y
CSCA020D	UPDATE CASES/MEMBERS	THIS SCRIPT RUNS PGM CI0002P1 WHICH IS THE BATCH DRIVER FOR THE CI EXTENSIVE LOGIC. THIS PROGRAM PROCESSES ALL TRANSACTIONS WHICH HAVE PASSED PRELIMINARY EDITS (TRANS-STAT-CODE ON TCAS = '04') BUT WHICH WERE NOT SUBMITTED FOR ON-LINE PROCESSING. REFER TO APCDOC FOR MORE INFORMATION ON THIS JOB	Daily	Y
CSCA030D	PKLO PROCESSING	THIS SCRIPT PROCESSES THE LOCATE ONLY AND PARENTAL KIDNAPPING CASES. THIS INCLUDES: - SUBMITTING LOCATE REQUESTS FOR PKLO APPLICATIONS. - SENDING THE LOCATE RESULTS TO THE APPLICANT OR AGENT. - DELETING OLD PKLO RECORDS.	Daily	Y
CSIF032D	IV-A INCOMING	Added interface logic to look for incoming files presence and moving used file to interface_used directory	Daily	Y

CSIF231D	DEPARTMENT OF ADMINISTRATION--ELECTRONIC COLLECTIONS	DEPARTMENT OF ADMINISTRATION-- ELECTRONIC COLLECTIONS	Daily	Y
CSIF232D	DEPARTMENT OF DEFENSE-- ELECTRONIC COLLECTIONS	DEPARTMENT OF DEFENSE--ELECTRONIC COLLECTIONS	Daily	Y
CSLO010D	Evaluates members in Locate	THIS SCRIPT EVALUATES MEMBERS IN "LOCATE" TO DETERMINE IF THEIR LOCATE STATUS CODE REQUIRES UPDATEING. THIS INCLUDES PROCESSING TO DETERMINE 75 AND 90 DAY LOCATE CYCLES AND 3 YEAR CLOSURE.	Daily	Y
CSLO020D	GENERATE LO REQUIST	EVALUATES EACH MEMBER'S LSTT RECORD WITH THE ELE-CHG-IND SET TO TRUE TO DETERMINE WHICH KEY DATA ELEMENT TYPES ARE MISSING, WHICH SOURCES SHOULD BE ACCESSED TO GATHER THE MISSING DATA AND THEN GENERATE REQUEST RECORDS THAT ARE USED BY OTHER BATCH PROCESSES TO PRODUCE LOCATE REQUESTS.	Daily	Y
CSLO030D	'EPND' VERIFICATION	EPND' VERIFICATION PROCESSING JOB. THE JOB WILL READ THE PENDING EMPLOYEE (EPND) AND ADDS OR UPDATES THE EMPLOYEE HISTORY (EHIS) AND EMPLOYER (EMPL) FILES.	Daily	Y
CSSO020D	SUPPORT ORDER APVL RLSE	Sets the job variable csdbback to "so010d-complete" to indicate where the last database backup was taken and what job to start the rerun with (SO010d - Support Order should be the 1st job resubmitted after the database has been restored).	Daily	Y
CSCL035D	RECEIPT PRORATION	RECEIPT PRORATION	Daily	Y
CSCL040D	COLLECTION MAINTENANCE	THIS SCRIPT EXECUTES DAILY COLLECTION MAINTENANCE PGMS # CL0004P1 - RELEASE RECEIPTS # CL0003P1 - VOUCHER PREPARATION # CL2002P1 - DAILY DEPOSIT DETAIL REPORT # CL2003P1 - DAILY BATCHES ENTERED BY COLLECTIONS REPORT # CL2005P1 - DAILY REJECTED COLLECTIONS REPORT # CL2006P1 - DAILY/MONTHLY SUSPENSE ACTIVITY REPORT # CL2012P1 - REGULAR AND LOCAL DIST COLLECTIONS REPORT	Daily	Y

CSCL030D	COLL RECEIPTS	THIS SCRIPT PROCESSES COLLECTIONS THAT HAVE COME TO THE IV-D AGENCY THROUGH AN ELECTRONIC INTERFACE. THERE ARE SEVERAL INTERFACES WHICH HANDLE THE EFT'S, ALL OF THESE INTERFACES CHECKS CONTROL TOTALS AND PERFORM SIMPLE VALIDATIONS BEFORE PLACING THE BATCH IN THE CLBT FILE FOR COLLECTIONS PROCESSING.	Daily	Y
CSNEWADJ	ADJUSTMENTS	ADJUSTMENTS	Daily	Y
CSAD020D	ADJUSTMENTS	ADJUSTMENTS	Daily	Y
CSNEWDISTIRS	ACCURALS	ACCURALS	Daily	Y
CSNEWDISTFUT	ACCURALS	ACCURALS	Daily	Y
CSNEWDISTREG	ACCURALS	ACCURALS	Daily	Y
CSNEWDIST2	ACCURALS	ACCURALS	Daily	Y
CSNEWADJ2	ADJUSTMENTS	DAILY ADJUSTMENTS TO IVD CASES (EXTRACT), and AD5500P1 - FINANCIAL: Adjustment Processing	Daily	Y
CSDT500D	IRS LOWER LIMIT UPDATE	IRS lower limit update process. This module is part of the IRS intercept interface.	Daily	Y
CSDS010D	DISBURSEMENTS	This job runs daily disbursements	Daily	Y
CSDS001W				
CSIF202D	Disbursement JV / Check Register	This job creates journal voucher and check register report.	Daily	Y
CSIF563D	Outbound NDNH	This job process any Guam W4 records that need to be send to NDNH.	Daily	N
CSCM010D	INTERFUNCTION AL COMM	THIS SCRIPT RUNS PGM CM0011P1 - INTERFUNCTIONAL COMMUNICATION. THIS PGM PROCESSES ALL RECORDS IN THE IIFC FILE. IIFC TRANSACTIONS ARE SYSTEM EVENTS THAT ARE IDENTIFIED IN ONE SUBSYSTEM BUT HAVE SYSTEM-WIDE IMPLICATIONS (ADDRESS GAIN/LOSS, EMPLOYER GAIN/LOSS, GOOD CAUSE CLAIMED/DENIED/UPHELD, ETC.).	Daily	N
CSES010D	Print Court Notice	This job reads all REF1-DOCM office, County ad Court records.	Daily	Y
CSEN020D	MODS PROCESS	MODS RECORD PROCESSING	Daily	Y
CSEN010D	CASE ASSESSMENT	CASE ASSESSMENT PROCESS	Daily	Y
CSEN030D	Review and Adjustment	Review and Adjustment	Daily	Y
CSCM020D	Case Level Command	This job process all the records in the Case Command CCMD transation file.	Daily	Y
CSCM030D	DIARIES PROCESSING	This job creates the work load summary records (SUMM file), processes all diary entries due on next week day of the process date	Daily	Y

CSCM090W	Weekly Workload Reports	The workload summary reports totaled by office and by region	Weekly - Sunday Daily	N Y
CSMR010D	Financial Extract	This script creats daily financial extract	Daily	Y
CSLO001D	AHIS NON-GUAM ADDRESS SWEEP	AHIS NON-GUAM ADDRESS SWEEP	Daily	Y
CSIF201D	State Accounting Reconcile	Read the input workfile form Citizan bank	Daily	Y
CSIN002D	CSENET INBOUND	CSENET INBOUND PROCESS	Daily	Y
CSIN001D	CSENET OUTBOUND	CSENET OUTBOUND PROCESS	Daily	Y
CSIN003D	CSENET ERRORS	CSENET ERRORS FILE	Daily	Y
CSERRCK	Find errors in nightly Batch	Find errors in nightly Batch	Daily	Y
CSIF550D	FCR Processing	Inbound FCR processing	Daily	Y
CSIF210D	Inbound FIDM processing	THIS SCRIPT PROCESSES ANY GUAM FIDM WORKFILE THAT HAVE BEEN RECEIVED	Daily	Y
CSIF100D	FIDM and FCRT-MC accounts to ASST	DURING THE DAY. PROCESSED WORKFILES ARE ARCHIVED TO ANOTHER DIRECTORY	Daily	Y
JPDB170P1	Non IVD Check Register	Create Check Register for Non-IVD checks	Daily	Y
CSIF203D	CREATES A EFT/CHECK REGISTER REPORT WITH DETAIL RECEIPT IDS.	DISBURSEMENT EFT/CHECK REGISTER WITH DETAIL RECEIPT IDS THAT HAVE BEEN MADE FOR THE CURRENT DAY.	Daily	Y
CSQU001A	QUICK EXTRACT FILE CREATION	THIS SCRIPT creates EXTRACT FILES THAT NEEDS TO BE SENT TO OCSE: CONTROL FILE, CASE INFORMATION FILE & MEMBER INFORMATION FILE	Daily	Y
CSQU001B	QUICK EXTRACT FILE CREATION	CREATES THE CASE CONTACT FILE	Daily	Y
CSQU001C	QUICK EXTRACT FILE CREATION	CREATES DIFFERENT EXTRACT FILES TO UPLOAD FOR QUICK: PAYMENT DETAIL FILE & DISBURSEMENT DETAIL FILE	Daily	Y
CSQU001D	QUICK EXTRACT FILE CREATION	CREATES an EXTRACT FILE TO UPLOAD FOR QUICK: PATERNITY ACTIVITY FILE	Daily	Y
CSQU001E	QUICK EXTRACT FILE CREATION	CREATES an EXTRACT FILE TO UPLOAD FOR QUICK: ACCOUNT INFORMATION FILE	Daily	Y
CSQU001F	QUICK EXTRACT FILE CREATION	CREATES DIFFERENT EXTRACT FILES TO UPLOAD FOR QUICK: ENFORCEMENT ACTIVITY & ORDER ACTIVITY	Daily	Y
CSQU001G	QUICK EXTRACT FILE CREATION	CREATES an EXTRACT FILE TO UPLOAD FOR QUICK: LOCATE ACTIVITY FILE	Daily	Y

6   APASI Weekly Batch Jobs Flow

Weekly Thursday Jobs:

Script Name	Title	Description	Executing	Is Running
CSIF500W	IV-D to FCR processing	Outbound IV-D to FCR processing: PROCESSES ANY GUAM IV-D FCR TRANSACTIONS THAT NEED TO BE SENT AS A RESULT OF THE WEEK'S ACTIVITY.	Weekly - Thursday	Y
CSIF510W	NON IV-D FCR processing	Outbound NON IV-D FCR processing: PROCESSES ANY GUAM NON IV-D FCR TRANSACTIONS THAT NEED TO BE SENT AS A RESULT OF THE WEEK'S ACTIVITY.	Weekly - Thursday	Y
CSIF520W	FCR Processing	Outbound FCR processing	Weekly - Thursday	Y
CSFO001W	OCSE submittal program	This program will submit members (NCPs) to the OCSE if they are eligible for any of the remedies, unless they have explicitly been excluded from the FOP.	Weekly - Thursday	Y
CSDR001W	DRT submittal program	This program will submit members (NCPs) to the DRT if they are eligible for TAX Return Offset, unless they have explicitly been excluded from the DRT Offset.	Weekly - Thursday	Y

Weekly Sunday Jobs:

Script Name	Title	Description	Executing	Is Running
CSDSDOAW	DOA WEEKLY CHECK LISTING	DOA WEEKLY CHECK LISTING	Weekly - Sunday	Y
CSDSCCKW	WEEKLY CANCELLED CHECK AND EFT REGISTER	WEEKLY CANCELLED CHECK AND EFT REGISTER	Weekly - Sunday	Y

Last Day of the Month Jobs:

Script Name	Title	Description	Executing	Is Running
CSBI010M	MONTHLY BILLING	MONTHLY BILLING	Monthly - Last day	Y
CSIF036M	NEW ACQUIRED INFO TRANSFER	IV-A Outbound - Medical Support XIX changes	Monthly - Last day	Y
CSCO020D	SECURITY REPORT		Monthly - Last day	Y
CSAC020M	INTEREST ON ARREARS	MONTHLY INTEREST ON ARREARS	Monthly - Last day	Y
CSCL060M	MONTHLY SUSPENSE LIST	THIS SCRIPT PRODUCES A MONTHLY REPORT OF ALL IN SUSPENSE (READS URCT).	Monthly - Last day	Y
CSCL070M	REPORT BY RECEIPT TYPE	THIS SCRIPT PRODUCES THE MONTHLY COLLECTIONS REPORT BY RECEIPT TYPE.	Monthly - Last day	Y
CSCL080M	ERRONEOUS DEPOSIT	THIS SCRIPT PRODUCES A REPORT OF ITEMS REFUNDED FROM SUSPENSE.	Monthly - Last day	Y
CSIF080M	IV-A Outbound - Grant Jeopardy	IV-A Outbound - Grant Jeopardy	Monthly - Last day	Y
CSCL008M	CP Monthly Notice Report	THIS PROGRAM WILL BUILD A SEQUENTIAL FLAT FILE OF COLLECTIONS MADE ON A CPS CASES WHEN CP IS CURRENTLY RECEIVING ASSISTANCE OR HAS A PMUA BALANCE.	Monthly - Last day	Y
CSDSDOAM	DOA LISTING	DOA Monthly Check Listing	Monthly - Last day	Y
CSMR300M	Non-Paying Cases	Monthly Report of Non-Paying Cases	Monthly - Last day	Y
CSMR011M	Combine Financial Extract into Monthly	Creates Monthly Financial Extract from Dailys	Monthly - Last day	Y
CSMR105D	Workload and Performance Month to Date Report	Workload and Performance Month to Date Report	Monthly - Last day	Y
CSMR106M	Case Tracking Report	This Batch job creates extract MR000043 for current month and reads MR000043 from the past month.	Monthly - Last day	Y

Script Name	Title	Description	Executing	Is Running
CSMR157M	OCSE 157 ANNUAL/MONTHLY FEDERAL REPORT	PRINTS THE OCSE 157 ANNUAL FEDERAL REPORT	Monthly - Last day	Y

15th of the Month Jobs:

Script Name	Title	Description	Executing	Is Running
CSMR002M	MONTHLY MISSING/PARTIAL PAYMENT MONITOR PROCESS	THIS SCRIPT PRODUCES A REPORT AND CREATE A OPEN DIARY ACTIVITY FOR THE CASE WORKER IN CASD AND MAIL MESSAGE. ASSUMING THAT THIS SCRIPT RUN ANY TIME DURING THE MONTH WILL MONITOR FOR THE PREVIOUS MONTH.	Monthly – 15th day	Y

1st day of the Month Jobs:

Script Name	Title	Description	Executing	Is Running
CSCM050M	ALPHA SPLIT ASSIGNMENT	This job will process the system generated alpha split records on the WASN assignment table	Monthly - First day	Y
CSCM060M	DELETE FORM REQUESTS	This job is used to purge the FMRQ file on a monthly basis	Monthly - First day	Y
CSMR025A	OCSE $25 FEE REPORT	PRINTS THE OCSE $25 FEE REPORT	Monthly - First day	Y
CSMR003M	MONTHLY CLOSED CASES REPORT	PRINTS THE MONTHLY CLOSED CASES REPORT	Monthly - First day	Y
CSMR004M	GRANT ACTIVE TANF CASES WITH MRSM INFORMATION REPORT	GRANT ACTIVE TANF CASES WITH MRSM INFORMATION REPORT	Monthly - First day	Y
CSCM101M	Automatic Case Closure Batch Process	Automatic Case Closure Batch Process	Monthly - First day	Y
DLQNTRPT	NON PAYING NCP'S REPORT	PRODUCES THE MONTHLY NON PAYING NCP'S REPORTS CASES WITH NO PAYMENTS IN PAST 90 DAYS: 1) FIRST REPORT IN CASE ID ORDER FOR SDU; 2) SECOND REPORT IN LAST NAME ORDER FOR ENFORCEMENT	Monthly - First day	Y

8   APASI Other Batch Jobs Flow

Last Day for the Quarter Jobs:

Script Name	Title	Description	Executing	Is Running
CSMR34AQ	OCSE 34	OCSE 034A Quarterly Federal Financial Report	Quarterly - Last day	Y
CSIFFIDMQ	FIDM	Instate Financial Institution Data Match Outbound Produces quarterly match file sent to Financial Institutions	Quarterly - Last day	Y
CSMRUDC1	UDC Report Script	MRSUDCP1: Extracts and produces 4 output work files for processing; MRSUDCP2: Uses UDC-REF work file from previous program to create database update and generate report work file	Quarterly - Last day	Y
CSMRUDC3	UDC EXTRACT SORT AND REPORT SCRIPT	UDC EXTRACT SORT AND REPORT SCRIPT	Quarterly - Last day	Y
CSMRUDC4	EXCEPTION SORT SCRIPT	Exception file are: 1. Receipts flagged as undistributed and have money distributed for the receipt; 2. Receipts that are multiple and have money distributed for the receipt.	Quarterly - Last day	Y
CSMRUDC5	DSBI EXCEPTION SORT AND REPORT SCRIPT	DSBI EXCEPTION SORT AND REPORT SCRIPT	Quarterly - Last day	Y
CSMRUDC7	Monthly Schedule UDC Report Script	Monthly Schedule UDC Report Script	Quarterly - Last day	Y

Annual Jobs:

Script Name	Title	Description	Executing	Is Running
CSSP020A	Case Closure Report	Self Assessment Annual Report - Case Closure Report	Annually - Last day of the fiscal year.	Y
CSSP028A	Establishment of Paternity	Self Assessment Annual Report - Establishment of Paternity	Annually - Last day of the fiscal year.	Y
CSSP022B	Expedited Processess	Self Assessment Annual Report - Expedited Processess	Annually - Last day of the fiscal year.	Y
CSSP024A	Disbursement of Collections	Self Assessment Annual Report - Disbursement of Collections	Annually - Last day of the fiscal year.	Y
CSSP025A	Medical Support Cases	Self Assessment Annual Report - Medical Support Cases	Annually - Last day of the fiscal year.	Y
CSSP026A	Review and Adjustment Report	Self Assessment Annual Report - Review and Adjustment Report	Annually - Last day of the fiscal year.	Y
CSSP027A	Interstate Services Report	Self Assessment Annual Report - Interstate Services Report	Annually - Last day of the fiscal year.	Y
CSSP023A	Enforcement of Support Obligations	Self Assessment Annual Report - Enforcement of Support Obligations	Annually - Last day of the fiscal year.	Y
CSFO001A	FOP ANNUAL SUBMITTAL	Self Assessment Annual Report - FOP ANNUAL SUBMITTAL	Annually - Last day of the fiscal year.	Y

On Demand Jobs:

Script Name	Title	Description	Executing	Is Running
EFT_PROCESS	Incoming ACH files from Bank of Guam	Script to process electronic child support payments received from Bank of Guam	Daily – During Business hours Before 8am and 12 noon.	Y
CSFO003W	FOP COLLECTION PROCESS	Script to process TAX Collections file received from IRS.	Weekly Sunday – Before nightly batch process. If file exists in interface_in folder.	Y
CSFO002W	FOP Response Files Processing	Script to process TAX Rejection and unaccounted data file from IRS	Weekly Sunday – Before nightly batch process. If file exists	Y

			in interface_in folder.	
CSDR002W	DRT COLLECTION PROCESS	Script to process DRT Collections received from Department of Revenue and Taxation.	On demand as requested by Accounting Supervisor.	Y
CSIC001A	ICR Recon Process	Script to create OUTBOUND InterState Case Recon file.	On demand as requested by OCSE	Y

9   APASI Adabas User Views Spreadsheet

Viewname	Library	DBID	Fnr
ACCL	SYSTEM	55	144
ACEN	SYSTEM	55	98
ACGP	SYSTEM	55	83
ACTV	SYSTEM	55	87
ADJT	SYSTEM	55	64
AHIS	SYSTEM	55	24
ALIS	SYSTEM	55	26
AMTR	SYSTEM	55	141
APMT	SYSTEM	55	245
APPL	SYSTEM	55	54
APPT	SYSTEM	55	145
APVL	SYSTEM	55	174
AROS	SYSTEM	55	31
ARPT	SYSTEM	55	146
ASST	SYSTEM	55	40
ASTC	SYSTEM	55	103
ASTM	SYSTEM	55	183
ATSZ	SYSTEM	55	376
BACD	SYSTEM	55	152
BHIS	SYSTEM	55	153
BLNC	SYSTEM	55	235
BLND	SYSTEM	55	237
BREC	SYSTEM	55	247
BSUP	SYSTEM	55	154
CALC	SYSTEM	55	89
CASE	SYSTEM	55	55
CASN	SYSTEM	55	82

CAUS	SYSTEM	55	135
CBAT	SYSTEM	55	147
CBRC	SYSTEM	55	93
CCMD	SYSTEM	55	63
CHLD	SYSTEM	55	140
CLDD	SYSTEM	55	86
CLKR	SYSTEM	55	178
CLOG	SYSTEM	55	163
CNTD	SYSTEM	55	121
COLLECTIONS-QUARTERLY-REPORT	SYSTEM	55	20
CORR	SYSTEM	55	120
CPIF	SYSTEM	55	49
CREF	SYSTEM	55	70
CRTD	SYSTEM	55	122
CSDI	SYSTEM	55	32
CSDL	SYSTEM	55	33
CSEN	SYSTEM	55	180
CSENET-CASE	SYSTEM	55	321
CSENET-COLL	SYSTEM	55	323
CSENET-ERROR	SYSTEM	55	372
CSENET-HEADER	SYSTEM	55	328
CSENET-HEADER-FR	SYSTEM	55	369
CSENET-HEADER-TO	SYSTEM	55	368
CSENET-INFO	SYSTEM	55	327
CSENET-NCP-IDENT	SYSTEM	55	320
CSENET-NCP-LOC	SYSTEM	55	324
CSENET-ORDER	SYSTEM	55	322
CSENET-PART	SYSTEM	55	325
CSENET-TRANS	SYSTEM	55	326
CSENET_CASE	SYSTEM	55	321
CSENET_COLLECTION	SYSTEM	55	323
CSENET_HEADER	SYSTEM	55	328
CSENET_INFORMATION	SYSTEM	55	327
CSENET_NCP_IDENTIFICATION	SYSTEM	55	320
CSENET_NCP_LOCATE	SYSTEM	55	324
CSENET_ORDER	SYSTEM	55	322
CSENET_PARTICIPANT	SYSTEM	55	325
CSRR	SYSTEM	55	221
CSTH	SYSTEM	55	192
CTAC	SYSTEM	55	23
CTPH	SYSTEM	55	50

CTRL	SYSTEM	55	116
CVMF	SYSTEM	55	179
CXRF	SYSTEM	55	162
DAHS	SYSTEM	55	202
DAST	SYSTEM	55	201
DCAS	SYSTEM	55	195
DCTC	SYSTEM	55	203
DEMO	SYSTEM	55	22
DEMP	SYSTEM	55	200
DFRM	SYSTEM	55	194
DHSH	SYSTEM	55	53
DMEM	SYSTEM	55	196
DNCA	SYSTEM	55	362
DNRC	SYSTEM	55	366
DOCK	SYSTEM	55	95
DPRT	SYSTEM	55	350
DSBI	SYSTEM	55	175
DSBL	SYSTEM	55	176
DSTA	SYSTEM	55	181
ECAU	SYSTEM	55	209
EFTI	SYSTEM	55	177
EHIS	SYSTEM	55	42
EIWO-DFAS	SYSTEM	55	381
EMPC	SYSTEM	55	155
EMPL	SYSTEM	55	61
EMPLOYEE_W4_DATA	SYSTEM	55	303
EOBL	SYSTEM	55	207
EORC	SYSTEM	55	208
EORD	SYSTEM	55	206
EPND	SYSTEM	55	48
EREQ	SYSTEM	55	99
ERLG	SYSTEM	55	167
EXCL	SYSTEM	55	417
FBAL	SYSTEM	55	136
FCR-FD	SYSTEM	55	354
FCR-FF	SYSTEM	55	357
FCR-FG	SYSTEM	55	411
FCR-FH	SYSTEM	55	358
FCR-FK-E04	SYSTEM	55	406
FCR-FK-E05	SYSTEM	55	403
FCR-FK-E06	SYSTEM	55	404

FCR-FK-E07	SYSTEM	55	405
FCR-FK-E10	SYSTEM	55	407
FCR-FN	SYSTEM	55	359
FCR-FS	SYSTEM	55	355
FCR-FT	SYSTEM	55	356
FCR-FW	SYSTEM	55	409
FCR-IM	SYSTEM	55	408
FCR-LOCATE	SYSTEM	55	401
FCR-MC	SYSTEM	55	360
FCR-NC	SYSTEM	55	410
FCR-QUERY	SYSTEM	55	402
FCRT	SYSTEM	55	353
FHIS	SYSTEM	55	125
FIDM	SYSTEM	55	367
FINA_DETAIL	SYSTEM	55	254
FMRQ	SYSTEM	55	117
FOCD	SYSTEM	55	416
FOCL	SYSTEM	55	414
FOPS	SYSTEM	55	415
FORD	SYSTEM	55	374
FORD-NEW	SYSTEM	55	500
FRMH	SYSTEM	55	166
FTRN	SYSTEM	55	119
GFCR	SYSTEM	55	352
GLTR	SYSTEM	55	85
GOAL	SYSTEM	55	197
GRHS	SYSTEM	55	159
HBPP	SYSTEM	55	199
HSFM	SYSTEM	55	190
HSXR	SYSTEM	55	161
IATT	SYSTEM	55	106
ICAS	SYSTEM	55	189
IIFC	SYSTEM	55	65
INEX	SYSTEM	55	29
INTH	SYSTEM	55	191
IRSC	SYSTEM	55	88
IRSF	SYSTEM	55	213
IRSR	SYSTEM	55	182
IRST	SYSTEM	55	211
IRS_OFFSET	SYSTEM	55	332
IRS_SUBMITTAL	SYSTEM	55	331

IRS_UPDATE	SYSTEM	55	330
JPRH	SYSTEM	55	43
LGWS	SYSTEM	55	104
LICN	SYSTEM	55	371
LIEN	SYSTEM	55	68
LINF	SYSTEM	55	74
LISH	SYSTEM	55	375
LOCS	SYSTEM	55	80
LOCT	SYSTEM	55	158
LORQ	SYSTEM	55	28
LOSR	SYSTEM	55	30
LSTT	SYSTEM	55	41
MAUP	SYSTEM	55	123
MCXR	SYSTEM	55	52
MENU	SYSTEM	55	47
MINS	SYSTEM	55	51
MMXR	SYSTEM	55	60
MODS	SYSTEM	55	165
MOSG	SYSTEM	55	46
MPAY	SYSTEM	55	157
NCASE	SYSTEM	55	361
NDNH	SYSTEM	55	351
NMCXR	SYSTEM	55	363
NRCTH	SYSTEM	55	364
NRECP	SYSTEM	55	365
OBLE	SYSTEM	55	137
OCSE	SYSTEM	55	418
OCSE_034	SYSTEM	55	18
OCSE_157	SYSTEM	55	19
OLDASST	SYSTEM	55	440
ORDC	SYSTEM	55	138
ORDR	SYSTEM	55	139
PAAC	SYSTEM	55	75
PCRT	SYSTEM	55	151
PCRW	SYSTEM	55	236
PKLO	SYSTEM	55	58
PREP	SYSTEM	55	73
PROF	SYSTEM	55	45
PTST	SYSTEM	55	72
RAHF	SYSTEM	55	91
RCTH	SYSTEM	55	148

RDRY	SYSTEM	55	97
REF1	SYSTEM	55	250
REF1-ACTF	SYSTEM	55	250
REF1-ADDC	SYSTEM	55	250
REF1-ANBR	SYSTEM	55	250
REF1-ASTP	SYSTEM	55	250
REF1-ATRN	SYSTEM	55	250
REF1-BASC	SYSTEM	55	250
REF1-BPER	SYSTEM	55	250
REF1-BSCD	SYSTEM	55	250
REF1-CERR	SYSTEM	55	250
REF1-CITE	SYSTEM	55	250
REF1-CLAS	SYSTEM	55	250
REF1-CMAT	SYSTEM	55	250
REF1-CMP	SYSTEM	55	232
REF1-CNTY	SYSTEM	55	250
REF1-CONV	SYSTEM	55	250
REF1-CORT	SYSTEM	55	250
REF1-CRTT	SYSTEM	55	250
REF1-CSER	SYSTEM	55	250
REF1-CSOD	SYSTEM	55	250
REF1-CSRR	SYSTEM	55	250
REF1-CSTP	SYSTEM	55	250
REF1-CTRY	SYSTEM	55	250
REF1-CTTP	SYSTEM	55	250
REF1-DBST	SYSTEM	55	250
REF1-DFBL	SYSTEM	55	250
REF1-DHSP	SYSTEM	55	250
REF1-DISA	SYSTEM	55	250
REF1-DLNQ	SYSTEM	55	250
REF1-DOCM	SYSTEM	55	250
REF1-DTYP	SYSTEM	55	250
REF1-DULC	SYSTEM	55	250
REF1-ENFP	SYSTEM	55	250
REF1-ERXF	SYSTEM	55	250
REF1-FDEF	SYSTEM	55	250
REF1-FECD	SYSTEM	55	250
REF1-FIPS	SYSTEM	55	250
REF1-FIPT	SYSTEM	55	250
REF1-FLOC	SYSTEM	55	250
REF1-FREQ	SYSTEM	55	250

REF1-GACT	SYSTEM	55	250
REF1-GRPR	SYSTEM	55	250
REF1-IDRQ	SYSTEM	55	250
REF1-IECD	SYSTEM	55	250
REF1-INTT	SYSTEM	55	250
REF1-INTV	SYSTEM	55	250
REF1-IRTP	SYSTEM	55	250
REF1-LACD	SYSTEM	55	250
REF1-LADC	SYSTEM	55	250
REF1-LGDS	SYSTEM	55	250
REF1-LOCC	SYSTEM	55	250
REF1-MARS	SYSTEM	55	250
REF1-MAST	SYSTEM	55	250
REF1-MBCH	SYSTEM	55	250
REF1-MCST	SYSTEM	55	250
REF1-MESS	SYSTEM	55	250
REF1-MMAT	SYSTEM	55	250
REF1-MRTC	SYSTEM	55	250
REF1-MRTD	SYSTEM	55	250
REF1-MSLC	SYSTEM	55	250
REF1-OCON	SYSTEM	55	250
REF1-ODDC	SYSTEM	55	250
REF1-ODTC	SYSTEM	55	250
REF1-PCNT	SYSTEM	55	250
REF1-PDST	SYSTEM	55	250
REF1-RANK	SYSTEM	55	250
REF1-RDCD	SYSTEM	55	250
REF1-REAS	SYSTEM	55	250
REF1-REFM	SYSTEM	55	250
REF1-REPR	SYSTEM	55	250
REF1-RMCC	SYSTEM	55	250
REF1-RMCR	SYSTEM	55	250
REF1-RPDC	SYSTEM	55	250
REF1-RSLD	SYSTEM	55	250
REF1-RSLT	SYSTEM	55	250
REF1-RTYP	SYSTEM	55	250
REF1-RWRC	SYSTEM	55	250
REF1-SOVW	SYSTEM	55	250
REF1-SRCE	SYSTEM	55	250
REF1-STAT	SYSTEM	55	250
REF1-SUBS	SYSTEM	55	250

REF1-TAXS	SYSTEM	55	250
REF1-TCDE	SYSTEM	55	250
REF1-TDHS	SYSTEM	55	250
REF1-TRND	SYSTEM	55	250
REF1-VSRC	SYSTEM	55	250
REF1-WRST	SYSTEM	55	250
RPCB	SYSTEM	55	215
RPCH	SYSTEM	55	101
RPCI	SYSTEM	55	100
RREV	SYSTEM	55	105
RWBT	SYSTEM	55	184
RWRG	SYSTEM	55	185
SALC	SYSTEM	55	77
SCAC	SYSTEM	55	78
SDSO	SYSTEM	55	204
SERV	SYSTEM	55	109
SORT	SYSTEM	55	21
SSNC	SYSTEM	55	373
STAT	SYSTEM	55	248
SUDC	SYSTEM	55	400
SUMM	SYSTEM	55	110
SYSN	SYSTEM	55	239
TCAS	SYSTEM	55	57
TCAU	SYSTEM	55	169
TLNK	SYSTEM	55	205
TMEM	SYSTEM	55	59
TOBL	SYSTEM	55	173
TORC	SYSTEM	55	172
TORD	SYSTEM	55	171
TPCR	SYSTEM	55	66
TPIS	SYSTEM	55	188
TRPT	SYSTEM	55	220
URCT	SYSTEM	55	150
USEC	SYSTEM	55	44
USRV	SYSTEM	55	186
WASN	SYSTEM	55	84
WORK-DRT	SYSTEM	55	249
WRKC	SYSTEM	55	79
WRKS	SYSTEM	55	81
ADJD	SYSTEM	56	92
AF2S	SYSTEM	56	402

CASD	SYSTEM	56	113
FNCD	SYSTEM	56	112
GEND	SYSTEM	56	126
GLIF	SYSTEM	56	187
LGLD	SYSTEM	56	94
LOCD	SYSTEM	56	27
MAIL	SYSTEM	56	62
MOBL	SYSTEM	56	143
MRSM	SYSTEM	56	156
NOTE	SYSTEM	56	114
RCTL	SYSTEM	56	149
SQEV	SYSTEM	56	142
TMRSM	SYSTEM	56	401
TRNL	SYSTEM	56	168

DB55: 36.5 GB

DB56: 36.5 GB

Total: 73GB

adarep dbid=55 summary
%ADAREP-I-STARTED,   20-MAY-2020 11:01:51, Version 6.7.0.5 (Solaris 64Bit)
%ADAREP-I-DBON, database 55 accessed online
Summary of Database 55   20-MAY-2020 11:01:51

DATABASE NAME   APASI-55
DATABASE ID   55
MAXIMUM FILE NUMBER LOADED   500
SYSTEM FILES   1 (CHK),   2 (SEC),   3 (USR)
ACTUAL FILES LOADED   223
CURRENT PLOG NUMBER   233
CURRENT CLOG NUMBER   0

Container File	Device Type	Extents in Blocks from	to	Number of Blocks	Block Size	Total Size (Megabytes)
ASSO1	file	1	409,600	409,600	5,120	2,000.00
ASSO2	file	409,601	819,200	409,600	5,120	2,000.00
ASSO3	file	819,201	1,228,800	409,600	5,120	2,000.00
ASSO4	file	1,228,801	1,638,400	409,600	5,120	2,000.00
ASSO5	file	1,638,401	2,048,000	409,600	5,120	2,000.00
ASSO6	file	2,048,001	2,457,600	409,600	5,120	2,000.00
ASSO7	file	2,457,601	2,867,200	409,600	5,120	2,000.00
ASSO8	file	2,867,201	3,276,800	409,600	5,120	2,000.00
ASSO9	file	3,276,801	3,686,400	409,600	5,120	2,000.00
DATA1	file	1	341,333	341,333	6,144	2,000.00
DATA2	file	341,334	682,666	341,333	6,144	2,000.00
DATA3	file	682,667	1,023,999	341,333	6,144	2,000.00
DATA4	file	1,024,000	1,365,332	341,333	6,144	2,000.00
DATA5	file	1,365,333	1,706,665	341,333	6,144	2,000.00
DATA6	file	1,706,666	2,047,998	341,333	6,144	2,000.00
DATA7	file	2,047,999	2,389,331	341,333	6,144	2,000.00
DATA8	file	2,389,332	2,730,664	341,333	6,144	2,000.00
DATA9	file	2,730,665	3,071,997	341,333	6,144	2,000.00
WORK1	file	1	85,333	85,333	6,144	500.00

```
                                                              36,499.98
                                                              =========
```

adarep dbid=56 summary
%ADAREP-I-STARTED,   20-MAY-2020 11:03:56, Version 6.7.0.5 (Solaris 64Bit)
%ADAREP-I-DBON, database 56 accessed online
Summary of Database 56   20-MAY-2020 11:03:56

DATABASE NAME   APASI-56
DATABASE ID   56
MAXIMUM FILE NUMBER LOADED   402

```
SYSTEM FILES                  1 (CHK),      2 (SEC),      3 (USR)
ACTUAL FILES LOADED          19
CURRENT PLOG NUMBER         233
CURRENT CLOG NUMBER           0


Container  Device     Extents in Blocks   Number of    Block    Total Size
  File     Type        from        to      Blocks      Size     (Megabytes)
----------------------------------------------------------------------------

  ASSO1    file           1     409,600     409,600     5,120      2,000.00
  ASSO2    file     409,601     819,200     409,600     5,120      2,000.00
  ASSO3    file     819,201   1,228,800     409,600     5,120      2,000.00
  ASSO4    file   1,228,801   1,638,400     409,600     5,120      2,000.00
  ASSO5    file   1,638,401   2,048,000     409,600     5,120      2,000.00
  ASSO6    file   2,048,001   2,457,600     409,600     5,120      2,000.00
  ASSO7    file   2,457,601   2,867,200     409,600     5,120      2,000.00
  ASSO8    file   2,867,201   3,276,800     409,600     5,120      2,000.00
  ASSO9    file   3,276,801   3,686,400     409,600     5,120      2,000.00

  DATA1    file           1     341,333     341,333     6,144      2,000.00
  DATA2    file     341,334     682,666     341,333     6,144      2,000.00
  DATA3    file     682,667   1,023,999     341,333     6,144      2,000.00
  DATA4    file   1,024,000   1,365,332     341,333     6,144      2,000.00
  DATA5    file   1,365,333   1,706,665     341,333     6,144      2,000.00
  DATA6    file   1,706,666   2,047,998     341,333     6,144      2,000.00
  DATA7    file   2,047,999   2,389,331     341,333     6,144      2,000.00
  DATA8    file   2,389,332   2,730,664     341,333     6,144      2,000.00
  DATA9    file   2,730,665   3,071,997     341,333     6,144      2,000.00

  WORK1    file           1      85,333      85,333     6,144        500.00

----------------------------------------------------------------------------

                                                                  36,499.98
                                                                  =========
```

11   APASI Adabas File Size Estimates 2022

DB55: 40.5 GB

DB56: 40.5 GB

Total: 81 GB

Servers:

SL#	Role	Make	Model	Serial/Service TAG#	Configuration
1	Physical VMWARE Server Hardware	Dell	PowerEdge R730xd	D1BRHH2	28 CPUs x Intel(R) Xeon(R) CPU E5-2690 v4 @ 2.60GHz; 128 GB Memory; 4 x 800 GB SSD
VM1	Virtual Document Management Server	Dell	PowerEdge R730xd	D1BRHH2	3vCPU's; 8GB; 500GB Storage
VM2	Virtual File Server	Dell	PowerEdge R730xd	D1BRHH2	1vCPU's; 4GB; 500GB Storage
VM3	Virtual QUICK SSP Production Portal Server	Dell	PowerEdge R730xd	D1BRHH2	2vCPU's; 4GB; 100GB Storage
VM4	Virtual Active Directory Server - Forest, DNS	Dell	PowerEdge R730xd	D1BRHH2	2vCPU's; 8GBl 120GB Storage
2	Physical VMWARE Server Hardware	Dell	PowerEdge R730xd	D1BQHH2	28 CPUs x Intel(R) Xeon(R) CPU E5-2690 v4 @ 2.60GHz; 128 GB Memory; 4 x 800 GB SSD
VM5	Virtual Windows Backup Server	Dell	PowerEdge R730xd	D1BQHH2	2vCPU's; 6GB;500GB Storage
VM6	Virtual QUICK SSP Test Portal Server	Dell	PowerEdge R730xd	D1BQHH2	1vCPU's; 4GB;36 GB, 40 GB Storage
VM7	Virtual Active Directory Server - Domain, DHCP, DNS	Dell	PowerEdge R730xd	D1BQHH2	2vCPU's; 8GB;120GB Storage
3	Guam Child Support Production Server	Oracle	SPARC S7-2	1930LAV2K5	128 x 4267 MHz SPARC-S7; 2 x 64 GB; 2 x 1.2 TB HDD
4	Guam Child Support Development/UAT Server	Oracle	SPARC S7-2	1930LAV2K7	128 x 4267 MHz SPARC-S7; 2 x 64 GB; 2 x 1.2 TB HDD
5	Intranet Server to host Daily Reports. http://10.10.1.16/CSED_REPORTS/ Cyber fusion Interface file transfer host between CSED and DPHSS	Dell	PowerEdge T320	JVR8F2S	4 GB memory, 1333 MHZ Dual Ranked UDIMM for 1 Processor (2) 1 TB 7.2K RPM SATA 3.5" HD 16X DVD-ROM drive Redundant Power supply (2 PSU) 400W
6	Email Server	HP	ProLiant GL360 G7	MXQ1160S3Q	Intel Xeon E506@ 2.13GHz (4 CPU's) 4084 MB RAM

7	3CX Phone System	IBM	Lenovo Think Server RD540		Intel Xeon CPU E5-2640 @ 2.0GHz RAM: 8.0 GB
8	Gateway to Access Superior Court, DOA, DHHS Servers, ALTIGEN Server (AG's Office)	Dell	OptiPlex AIO 7440	FLV5HD2	
9	EIWO / OCSE Reports	Dell	OptiPlex 380	2VWV62S	

Networks:

Role	Make	Model
Perimeter Firewall	SonicWALL	NSA4600
Inside Firewall/SSL VPN	SonicWALL	NSA4600
Network Switch	Brocade	ICX7450-48P
Network Switch	Brocade	ICX7450-48P
VDX Switch	Brocade	VDX6740
VDX Switch	Brocade	VDX6740

Workstations:

Model	Quantity	Hardware Configuration	Software Configuration
Dell OptiPlex AIO 7440	65	Intel Core i7-6700 CPU@ 3.4GHz 4 GB RAM 500 GB Hard Disk	Windows 10 OS 64bit Office 2016 32 bit Adobe Reader Google Chrome 7zip Entire Connection 9.1.1
Dell OptiPlex AIO 9020	4	Intel Core i7-4770S CPU@ 3.10GHz 8 GB RAM 500 GB Hard Disk	Windows 10 OS 64bit Office 2016 32 bit Adobe Reader Google Chrome 7zip Entire Connection 9.1.1

Software's:

SL#	Product Vendor	Product Name and Version	License Type
1	Microsoft	Windows 2012 R2 Server Datacenter	Volume
2	Microsoft	Windows 2008 R2 Server	Volume
3	Microsoft	Windows 10	Device
4	Microsoft	Exchange Server 2010	
5	Oracle	Solaris 11.4	
6	Software AG	Adabas 6.7	License File
7	Software AG	Natural 9.1.1 Development Server	License File
8	Software AG	Natural ONE	License File
9	Software AG	Predict 8.4.1	License File
10	Software AG	Entire Connection 9.1.1	Volume
11	Tenable	Nessus Professional Version 8.9.0	License Key
12	DameWare	DameWare Mini Remote Control Ceneralized - DRMCC3	License Key
13	DameWare	DameWare Mini Remote Control - DMR1	License Key
14	VMWARE	VMware vSphere Hypervisor (ESXi) 6.7U3b Enterprise Plus	License Key
15	VMWARE	VMware vSphere Hypervisor (ESXi) 6.7U3b Enterprise Plus	License Key

13   IRS Publication 1075 – Relevant Sections

Exhibit 7 Safeguarding Contract Language
CONTRACT LANGUAGE FOR GENERAL SERVICES
I. PERFORMANCE

In performance of this contract, the Contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:

(1) All work will be performed under the supervision of the contractor or the contractor's responsible employees.

(2) The contractor and the contractor's employees with access to or who use FTI must meet the background check requirements defined in IRS Publication 1075.

(3) Any Federal tax returns or return information (hereafter referred to as returns or return information) made available shall be used only for the purpose of carrying out the provisions of this contract. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection by or disclosure to anyone other than an officer or employee of the contractor is prohibited.

(4) All returns and return information will be accounted for upon receipt and properly stored before, during, and after processing. In addition, all related output and products will be given the same level of protection as required for the source material.

(5) No work involving returns and return information furnished under this contract will be subcontracted without prior written approval of the IRS.

(6) The contractor will maintain a list of employees authorized access. Such list will be provided to the agency and, upon request, to the IRS reviewing office.

(7) The agency will have the right to void the contract if the contractor fails to provide the safeguards described above.

(8) (Include any additional safeguards that may be appropriate.)

II. CRIMINAL/CIVIL SANCTIONS
(1) Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that returns or return information disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any such returns or return information for a purpose or to an extent unauthorized herein constitutes a felony punishable upon conviction by a fine of as much as $5,000 or imprisonment for as long as five years, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized future disclosure of returns or return information may also result in an award of civil damages against the officer or employee in an amount not less than $1,000 with respect to each instance of unauthorized disclosure. These penalties are prescribed by IRCs 7213 and 7431 and set forth at 26 CFR 301.6103(n)-1.

(2) Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that any return or return information made available in any format shall be used only for the purpose of carrying out the provisions of this contract. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Inspection by or disclosure to anyone without an official need-to-know constitutes a criminal misdemeanor punishable upon conviction by a fine of as much as $1,000.00 or imprisonment for as long as 1 year, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized inspection or disclosure of returns or return information may also result in an award of civil damages against the officer or employee [United States for Federal employees] in an amount equal to the sum of the greater of $1,000.00 for each act of unauthorized inspection or disclosure with respect to which such defendant is found liable or the sum of the actual damages sustained by the plaintiff as a result of such unauthorized inspection or disclosure plus in the case of a willful inspection or disclosure which is the result of gross negligence, punitive damages, plus the costs of the action. The penalties are prescribed by IRCs 7213A and 7431 and set forth at 26 CFR 301.6103(n)-1.

(3) Additionally, it is incumbent upon the contractor to inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a(i)(1), which is made applicable to contractors by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a contractor, who by virtue of his/her employment or official position, has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any

person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than $5,000.

(4) Granting a contractor access to FTI must be preceded by certifying that each individual understands the agency's security policy and procedures for safeguarding IRS information. Contractors must maintain their authorization to access FTI through annual recertification. The initial certification and recertification must be documented and placed in the agency's files for review. As part of the certification and at least annually afterwards, contractors must be advised of the provisions of IRCs 7431, 7213, and 7213A (see Exhibit 4, *Sanctions for Unauthorized Disclosure*, and Exhibit 5, *Civil Damages for Unauthorized Disclosure*). The training provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches. (See Section 10) For both the initial certification and the annual certification, the contractor must sign, either with ink or electronic signature, a confidentiality statement certifying their understanding of the security requirements.

III. INSPECTION

The IRS and the Agency, with 24 hour notice, shall have the right to send its inspectors into the offices and plants of the contractor to inspect facilities and operations performing any work with FTI under this contract for compliance with requirements defined in IRS Publication 1075. The IRS' right of inspection shall include the use of manual and/or automated scanning tools to perform compliance and vulnerability assessments of information technology (IT) assets that access, store, process or transmit FTI. On the basis of such inspection, corrective actions may be required in cases where the contractor is found to be noncompliant with contract safeguards.

CONTRACT LANGUAGE FOR TECHNOLOGY SERVICES
I. PERFORMANCE

In performance of this contract, the contractor agrees to comply with and assume responsibility for compliance by his or her employees with the following requirements:
(1) All work will be done under the supervision of the contractor or the contractor's employees.

(2) The contractor and the contractor's employees with access to or who use FTI must meet the background check requirements defined in IRS Publication 1075.

(3) Any return or return information made available in any format shall be used only for the purpose of carrying out the provisions of this contract. Information contained in such material will be treated as confidential and will not be divulged or made known in any manner to any person except as may be necessary in the performance of this contract. Disclosure to anyone other than an officer or employee of the contractor will be prohibited.

(4) All returns and return information will be accounted for upon receipt and properly stored before, during, and after processing. In addition, all related output will be given the same level of protection as required for the source material.

(5) The contractor certifies that the data processed during the performance of this contract will be completely purged from all data storage components of his or her computer facility, and no output will be retained by the contractor at the time the work is completed. If

immediate purging of all data storage components is not possible, the contractor certifies that any IRS data remaining in any storage component will be safeguarded to prevent unauthorized disclosures.

(6) Any spoilage or any intermediate hard copy printout that may result during the processing of IRS data will be given to the agency or his or her designee. When this is not possible, the contractor will be responsible for the destruction of the spoilage or any intermediate hard copy printouts, and will provide the agency or his or her designee with a statement containing the date of destruction, description of material destroyed, and the method used.

(7) All computer systems receiving, processing, storing or transmitting FTI must meet the requirements defined in IRS Publication 1075. To meet functional and assurance requirements, the security features of the environment must provide for the managerial, operational, and technical controls. All security features must be available and activated to protect against unauthorized use of and access to Federal Tax Information.

(8) No work involving Federal Tax Information furnished under this contract will be subcontracted without prior written approval of the IRS.

(9) The contractor will maintain a list of employees authorized access. Such list will be provided to the agency and, upon request, to the IRS reviewing office.(10) The agency will have the right to void the contract if the contractor fails to provide the safeguards described above.

(10) (Include any additional safeguards that may be appropriate.)

II. CRIMINAL/CIVIL SANCTIONS
(1) Each officer or employee of any person to whom returns or return information is or may be disclosed will be notified in writing by such person that returns or return information disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any such returns or return information for a purpose or to an extent unauthorized herein constitutes a felony punishable upon conviction by a fine of as much as $5,000 or imprisonment for as long as 5 years, or both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized further disclosure of returns or return information may also result in an award of civil damages against the officer or employee in an amount not less than $1,000 with respect to each instance of unauthorized disclosure. These penalties are prescribed by IRCs 7213 and 7431 and set forth at 26 CFR 301.6103(n)-1.

(2) Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that any return or return information made available in any format shall be used only for the purpose of carrying out the provisions of this contract. Information contained in such material shall be treated as confidential and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of the contract. Inspection by or disclosure to anyone without an official need-to-know constitutes a criminal misdemeanor punishable upon conviction by a fine of as much as $1,000 or imprisonment for as long as 1 year, or

both, together with the costs of prosecution. Such person shall also notify each such officer and employee that any such unauthorized inspection or disclosure of returns or return information may also result in an award of civil damages against the officer or employee [United States for Federal employees] in an amount equal to the sum of the greater of $1,000 for each act of unauthorized inspection or disclosure with respect to which such defendant is found liable or the sum of the actual damages sustained by the plaintiff as a result of such unauthorized inspection or disclosure plus in the case of a willful inspection or disclosure which is the result of gross negligence, punitive damages, plus the costs of the action. These penalties are prescribed by IRC 7213A and 7431 and set forth at 26 CFR 301.6103(n)-1.

(3) Additionally, it is incumbent upon the contractor to inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552a(i)(1), which is made applicable to contractors by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a contractor, who by virtue of his/her employment or official position, has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than $5,000.

(4) Granting a contractor access to FTI must be preceded by certifying that each individual understands the agency's security policy and procedures for safeguarding IRS information. Contractors must maintain their authorization to access FTI through annual recertification. The initial certification and recertification must be documented and placed in the agency's files for review. As part of the certification and at least annually afterwards, contractors must be advised of the provisions of IRCs 7431, 7213, and 7213A (see *Exhibit 4, Sanctions for Unauthorized Disclosure*, and *Exhibit 5, Civil Damages for Unauthorized Disclosure*). The training provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches. (See Section 10) For both the initial certification and the annual certification, the contractor must sign, either with ink or electronic signature, a confidentiality statement certifying their understanding of the security requirements.

III. INSPECTION
The IRS and the Agency, with 24 hour notice, shall have the right to send its inspectors into the offices and plants of the contractor to inspect facilities and operations performing any work with FTI under this contract for compliance with requirements defined in IRS Publication 1075. The IRS' right of inspection shall include the use of manual and/or automated scanning tools to perform compliance and vulnerability assessments of information technology (IT) assets that access, store, process or transmit FTI. On the basis of such inspection, corrective actions may be required in cases where the contractor is found to be noncompliant with contract safeguards.